



P.O. Box 830423
San Antonio, TX 78283

2024 SABOC Workshop Exhibitors

Tuesday, August 13, 2024
Norris Conference Center
618 NW Loop 410, Suite 207
San Antonio, Texas 78216

The San Antonio Business Opportunity Council (SABOC) would like to thank you for participating in this year's SABOC Workshop which will highlight a variety of federal contracting seminars and exhibition of government agencies and contractors. The continued success of this event is due to participation of companies like yours. We sincerely appreciate your support.

Information on Exhibitor Set-up for the workshop:

Day before the conference: August 12th between 3:00 – 6:00 p.m.

Day of the conference: August 13th between 6:30 -7:00 a.m.

Attached is a layout of the Norris Conference Center identifying your exhibit table. We will have a **Sponsor/Exhibitor Registration table**, so please make sure that your staff members who will be manning your booth are registered and that they check-in. All exhibitor tables are 6 feet long and skirted, but feel free to bring your own table cover and any other items you want to exhibit. **While the exhibits will be open all day, please ensure your booth is manned during the scheduled times on the agenda. We encourage you to attend the scheduled workshops.**

Should you need additional information, please contact Sue Munro at susannah.munro@utsa.edu or (210) 458-3251.

All sponsors/exhibitors: At 8:10 a.m., each sponsor/exhibitor will be allowed to introduce your company/organization and let everyone know your booth number. Please note, each introduction should not exceed **30 seconds!** (only one person per booth to speak)

Sponsors: If you are a GOLD-level sponsor, **during lunch**, you will be allowed up to 10 minutes to speak about your company prior to the keynote speaker.

Sincerely,

Latifah Jackson
SABOC President

2 Attachments:
(1) Agenda
(2) Exhibitor Listing